

**Windsor Village Civic Club Board Meeting Minutes**  
**Teleconference call**  
**Monday – August 4, 2025**

**Called to order:** Meeting began at 6:07 PM.

**Opening prayer:** by Novella Perro

**Attendees:** Elizabeth Bell – President, Judy Mire – Vice President, Richard Cruz – Treasurer, Alba Chavez-Cruz – Corresponding Secretary, Board of Directors: Carroll Craney Jr, Edward Johnson, Novella Perro, Josephine Rather, and Gerry Vander-Lyn, Consultant.

**Reading of minutes:** Minutes for June 2, 2025, were read by Judy Mire. After corrections, Edward Johnson made a motion to accept the minutes, Josephine Rather seconded, motion passed, unopposed.

There were no July minutes. The Board Meeting was canceled.

**Treasurer's report:** Richard Cruz read by Elizabeth Bell

Checking beginning balance:

\$29,863.97

**Deposits**

\$790.00

**Expenses**

Beautification	350.00
Domain Hosting	24.51
Operations	50.00
Total	\$424.51

Ending balance: \$30,229.46

Edward Johnson made a motion to accept the report, Alba Chavez-Cruz seconded, the motion passed, unopposed.

**Old Unfinished Business:**

None

**New Business:**

The Board approved the Yard of the Month Guidelines, and it will take effect immediately.

(2)

Judy Mire made a motion to authorize Gerry Vander-Lyn to file a Certificate of Correction with the Texas Secretary of State for the purpose of changing our purpose statement as written in 1964 to the following: The organization is organized exclusively for charitable

and educational purposes under section 501c(3) of the Internal Revenue Code, or Corresponding sections of any future federal tax code.

Judy Mire presented an article to the board concerning HOA leadership subscription. The cost is \$119.00 for 1 year. Judy Mire made a motion to subscribe for 1 year, Richard Cruz seconded, motion passed, unopposed.

The Board approved the renewal of the D & O Insurance. An email will be sent to the insurance company updating the names of the Board of Directors.

The Board approved the scholarship policy as presented at the August board meeting. There was a suggestion for 2, \$500 scholarships to eligible students. Once the committee is formed, they will set up criteria. We will try to locate volunteers in the community. Josephine Rather made a motion stating we should form a committee, Edward Johnson seconded, motion passed unopposed.

The Board approved the expenditure to purchase T-Shirts for the community walk to meet our neighbors. The shirts will be Yellow and writing Blue. The front of the shirt will read Windsor Village Civic Club and the back will read Neighbors Helping Neighbors. Order vest will be for the board members.

The 2<sup>nd</sup> statement mailout will be in September.

**Announcements:**

General Meeting – August 12<sup>th</sup> @ 7 PM

SHCCC Meeting – August 21<sup>st</sup> @ 7 PM

HPD PIP Meeting – August 26<sup>th</sup> @ 7 PM

**Closing Prayer:** Elizabeth Bell

**Adjournment:** Meeting adjourned at 7:15 PM

**Acting Recording Secretary:** Novella Perro

**Date:** August 4, 2025